

D125: Demo of NABH Hospital Accreditation Document Kit

Price 699 USD Total editable documentation package for hospital accreditation

Complete editable document tool kit (Hospital manual, department manual, system procedures, health & safety procedures, process approach, SOPs, forms, audit checklist, etc.) prepared as per NABH 4th edition standard

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Chapter-1.0 Contents of NABH hospital accreditation document kit (4th Edition) (More than 160 document files)

A. The Total Editable Document kit has 9 main directories as below in word/excel.

Sr. No.	List of Directory	Document of Details
1.	Hospital Manual	08 files of 50 Pages in Ms. word
2.	Department Manual	47 files of 147 pages in Ms. word
	• CSSD Manual	28 file of 34 pages in Ms. word
	• Emergency Preparedness Manual	06 file of 26 pages in Ms. word
	• Infection control	08 file of 41 pages in Ms. word
	• Medical Record	03 file of 15 pages in Ms. word
	• HR Manual	01 file of 20 pages in Ms. word
	• Bio Medical Manual	01 file of 11 pages in Ms. word
3.	System Procedures	08 system procedures of 29 pages in Ms. Word
4.	Health and Safety Procedures	09 health and safety procedures of 22 pages in Ms. Word
5.	Process Approach	16 process approach of 42 pages in Ms. Word
6.	Standard Operating Procedures (SOPs) Name of departments	78 sops for 187 pages in Ms. Word
	AAC	12 sops of 46 pages in Ms. Word
	COP	19 sops of 41 pages in Ms. Word
	CQI	02 sops of 26 pages in Ms. Word
	General	25 sops of 25 pages in Ms. Word
	MOM	15 sops of 34 pages in Ms. Word
	PRE	05 sops of 15 pages in Ms. Word
7.	System Formats	64 formats for 75 pages in Ms. Word
8.	Hospital Committee	01 files of 12 pages in Ms. Word
9.	NABH Audit checklist	02 files of more than 700 questions

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Total 230 files - 630 pages quick download in editable form by e delivery

B. NABH requirement wise documents list:

Documents mapping Matrix for NABH Standard Requirements

Doc No	Document title
Punyam/HM/01	Hospital manual
Access, Assessment and Continuity of Care (AAC)	
Punyam/AAC/01	Scope of services
Punyam/AAC/02	Registration
Punyam/AAC/03	Policy for Admission
Punyam/AAC/04	Filling the admission form
Punyam/AAC/05	Procedure during non availability of beds
Punyam/AAC/06	Laboratory safe practices
Punyam/AAC/07	Radiology services
Punyam/AAC/08	Admission of patient in ICU
Punyam/AAC/09	Assessment Policy
Punyam/AAC/10	Handling and disposal of radioactive wastes
Punyam/AAC/11	Discharge Procedure
Punyam/AAC/12	Patient Education on expected cost
Care of Patients (COP)	
Punyam/COP/01	Uniform care of patient
Punyam/COP/02	Administration of Anesthesia
Punyam/COP/03	Admission Criteria for ICU
Punyam/COP/04	Ambulance services
Punyam/COP/05	Bed Management in ICU
Punyam/COP/06	Care of patient under Surgical Procedure
Punyam/COP/07	Care of Vulnerable Patient
Punyam/COP/08	Cardiac Pulmonary Resuscitation
Punyam/COP/09	Criteria for Discharge of Patient
Punyam/COP/10	Emergency care
Punyam/COP/11	Handling of Medical Legal Cases
Punyam/COP/12	End of Life Care
Punyam/COP/13	Nutritional Assessment of Patient

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Punyam/COP/14	Pain Management
Punyam/COP/15	Prevention on Adverse Event in Surgical Patient
Punyam/COP/16	Quality Assurance Programme- Surgical Services

Punyam/COP/17	Rationale use of Blood & Blood Products
Punyam/COP/18	Rehabilitative Services
Punyam/COP/19	Sedation

Management of Medications

Punyam/MOM/01	Pharmacy Services
Punyam/MOM/02	Hospital Formulary
Punyam/MOM/03	Acquisition of medicines
Punyam/MOM/04	Storage of medication
Punyam/MOM/05	Use of medical gases
Punyam/MOM/06	Disposal of Chemotherapeutic drugs
Punyam/MOM/07	Prescription of medicines
Punyam/MOM/08	Verbal order of medication
Punyam/MOM/09	List of high risk medication
Punyam/MOM/10	Dispensing of medication
Punyam/MOM/11	Use of Implantable Prosthesis
Punyam/MOM/12	Medication administration
Punyam/MOM/13	Use of Radioactive and Investigational Drugs
Punyam/MOM/14	Use of Narcotics and Psychotropic Substances
Punyam/MOM/15	Usage of Chemotherapeutic Agents

Patient Rights and Education (PRE)

Punyam/PRE/01	Patient Rights
Punyam/PRE/02	Informed Consent
Punyam/PRE/03	Protection of patient rights
Punyam/PRE/04	List of condition required informed consent
	Patient Charter–Display Copy

Hospital Infection Control (HIC)

Punyam/ICM/01	Infection control manual
Punyam/CSSD/01	Personal Hygiene
Punyam/CSSD/02	Personal Attire
Punyam/CSSD/03	Hand Washing

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Punyam/CSSD/04	Receipt of used material for Processing
Punyam/CSSD/05	Proper Method of cleaning
Punyam/CSSD/06	Manual Cleaning
Punyam/CSSD/07	Cleaning by machines
Punyam/CSSD/08	Pre cautions to be followed during cleaning
Punyam/CSSD/09	Preliminary checking of supplies
Punyam/CSSD/10	Inspection and Assembling
Punyam/CSSD/11	Packaging of Instruments set
Punyam/CSSD/12	Labeling
Punyam/CSSD/13	Method of wrapping sets
Punyam/CSSD/14	Procedure for sterilizing linen
Punyam/CSSD/15	Principles of sterilization
Punyam/CSSD/16	Steam Sterilization
Punyam/CSSD/17	Preparation and loading of autoclave
Punyam/CSSD/18	Bowie and dick test for pre vacuum sterilizer
Punyam/CSSD/19	Principles of Ethylene Oxide sterilization
Punyam/CSSD/20	Maintenance and Operation of ETO sterilizer
Punyam/CSSD/21	Checks for proper functioning of sterilizer
Punyam/CSSD/22	Environment Cleanliness
Punyam/CSSD/23	Fumigation of sterile area
Punyam/CSSD/24	Procedure for outdated items
Punyam/CSSD/25	Sharp disposal and needle stick policy
Punyam/CSSD/26	Indexing of records
Punyam/CSSD/27	Physical separation of sterile and non sterile area
Punyam/CSSD/28	Maintenance of sterile storage
Continuous Quality Improvement (CQI)	
Punyam/CQI/01	Indicator Monitoring system
Punyam/CQI/02	Sentinel events
Responsibility of Management (ROM)	
Punyam/HC/01	Hospital committee manual
Facility Management and Safety (FMS)	
Punyam/EPM/01	Emergency preparedness manual
Punyam/Bio/04	Bio Medical manual
Human Resource Management(HRM)	
Punyam/HRM/01	Human Resource Manual

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Information Management System(IMS)	
Punyam/MRD/01	Medical records manual
Reference docs	
Punyam/GEN/01	Casualty
Punyam/GEN/02	CCU
Punyam/GEN/03	CTOT
Punyam/GEN/04	Dialysis
Punyam/GEN/05	Dressing and plaster
Punyam/GEN/06	EEG
Punyam/GEN/07	Endoscopy
Punyam/GEN/08	Enquiry
Punyam/GEN/09	ENT
Punyam/GEN/10	Eye OT
Punyam/GEN/11	General Health Check Up
Punyam/GEN/12	GOT
Punyam/GEN/13	Gynac
Punyam/GEN/14	Kitchen
Punyam/GEN/15	Nursing Station
Punyam/GEN/16	Ortho and Neuro OT
Punyam/GEN/17	Pediatric
Punyam/GEN/18	Physiotherapy
Punyam/GEN/19	Plastic OT
Punyam/GEN/20	Urology and Lithotripsy
Punyam/GEN/21	Security
Punyam/GEN/22	SICU
Punyam/GEN/23	Landry
Punyam/GEN/24	Library
Punyam/GEN/25	Dental
System Procedure	
PRO/SYS/01	Management Review
PRO/SYS/02	Document And Data Control
PRO/SYS/03	Corrective And Preventive Action
PRO/SYS/04	Control Of Quality Records

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PRO/SYS/05	Internal Quality Audit
PRO/SYS/06	Control Of Monitoring And Measuring Equipment
PRO/SYS/07	Training
PRO/PRD/01	Control Of Non–Conforming Products / Services
OHS Procedure	
PRO/OHS/01	Hazards Identification And Risk Assessment
PRO/OHS/02	Identification Of Legal And Other Requirements
PRO/OHS/03	Objectives and targets
PRO/OHS/04	OHSMP
PRO/OHS/05	Consultation And Communication
PRO/OHS/06	Operational Control
PRO/OHS/07	Emergency Preparedness And Response
PRO/OHS/08	Performance Monitoring And Measurement
PRO/OHS/09	Incident Investigation, Non–Conformity, Corrective Action And Preventive Action
Process Approach	
E/SYS/02/BILLING	Billing Section Activity
E/SYS/02/CAT	CATH (Cardiac Catheterization And Angiography) Laboratory
E/SYS/02/CSD	Patient Service
E/SYS/02/EET	ECHO, ECG And TMT Laboratory
E/SYS/02/ENG	Engineering
E/SYS/02/HRD	HR
E/SYS/02/LINEN	Linen Activity
E/SYS/02/MKT	Marketing
E/SYS/02/MED	Medical Shop
E/SYS/02/MCL	Microbiology Laboratory
E/SYS/02/NST	Nursing Station
E/SYS/02/PTL	Pathology Laboratory
E/SYS/02/PUR	Purchase
E/SYS/02/STR	Store
E/SYS/02/UTY	Utility
E/SYS/02/XSL	X Ray And Sonography Laboratory
Formats For Housekeeping	
F/HK/01	Sanitation audit report
F/HK/02	Pest control report

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F/HK/03	Fumigation report
F/HK/04	Operation theatre readiness form
F/HK/05	Toilet Cleaning record
F/HK/06	Daily Equipment Cleaning record
Formats For HRD	
F/HRD/01	Credentialing And Privileging Of Nursing Staff
F/HRD/02	Credentialing And Privileging Of Medical Professionals
F/HRD/03	Check list for Employee personal record file

Formats For Marketing	
F/MKT/01	Suggestion Card
F/MKT/02	Patient Complaint Report
F/MKT/03	Inquiry Monitoring record
Formats For OHS	
F/OHS/01	List of chain pulley blocks, lifts ,pressure vessels etc
F/OHS/02	Evaluation Of OHS Hazards and Risks
F/OHS/03	OHS Review Of Prioritization Of Significant OHS Hazards Its Risks Feasibility Analysis
F/OHS/04	OHSMP Progress Monitoring Report
F/OHS/05	Near Miss Report
F/OHS/06	Investigation Report
F/OHS/07	Safety Inspection Check List
F/OHS/08	Work Permit Report
F/OHS/09	First aid box check list
F/OHS/10	Fire fighting checklist
F/OHS/11	PPE Preventive Maintenance check points
F/OHS/12	Location List of fire extinguisher
F/OHS/13	Fire hydrant checklist
F/OHS/14	Ambulance review checklist
F/OHS/15	Earthing pit test report
Formats For Operation	
F/OPN/01	Disposal of non confirming work
F/OPN/02	Sterilization report
F/OPN/03	DG Set monitoring report

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F/OPN/04	Steam Boiler Monitoring report
F/OPN/05	Incineration plant report
F/OPN/06	Preventive maintenance schedule
F/OPN/07	Breakdown History card
F/OPN/08	Request for microbiological testing
F/OPN/09	Room Check list
F/OPN/10	Anti termite treatment
F/OPN/11	Rodent Treatment
F/OPN/12	Cockroach Treatment

Formats For Purchase

F/PUR/01	Purchase Order
F/PUR/02	Indent cum incoming inspection report
F/PUR/03	Supplier Registration form
F/PUR/04	Approved Vendor list

Formats For Store

F/ST/01	Daily stock statement
F/ST/02	Gate pass
F/ST/03	Preservation assessment Report

Formats For System

F/SYS/01	Master list cum distribution list of documents
F/SYS/02	Change Note
F/SYS/03	Calibration status of instruments
F/SYS/04	Master list of records
F/SYS/05	Quality Objectives
F/SYS/06	Audit schedule/plan
F/SYS/07	Internal audit non conformity report
F/SYS/08	Clause wise document wise audit review report
F/SYS/09	Continual Improvement Plan
F/SYS/10	Corrective Action report
F/SYS/11	Preventive Action report

Formats For Training

F/TRG/01	Training calendar
F/TRG/02	Training need cum record sheet

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F/TRG/03	Induction training report
F/TRG/04	Job description and specification
F/TRG/ 05	Multi skill Index
Formats For Admin	
F/BL/01	Admission Check list
F/BL/02	Discharge Check list
Audit questions	Self assessment tool kit
Audit questions	Clause wise audit questions

C. Documentation:-

Our document kit is having sample documents required for implementation of NABH hospital accreditation as per latest National accreditation board of hospitals and healthcare provider standard (3rd Edition November 2011) for hospital accreditation standards. The documents are prepared by the highly experienced team of people with rich experience of hospitals system establishment and process improvement and many hospitals are appraised successfully. You need to study the document kit and do necessary changes as per your hospital need and within 2 week your entire documents are ready as well as your team will got **many ideas to optimize your process performances to reduce the cost and effort to increase the patient care with all necessary controls and your total documents** are ready. If many forms you do not want to use then do not take it but for good system we had given all type of templates and organization use it as per their need and many hospital are certified in 1st trial with the help of our documents from any kind of stringent audit.

Under this directory many files are made in word or excel Document as per the details listed below. All the documents are related to NABH standard for hospitals and user can edit it in line with their own facility and requirements.

1. Hospital Manual:

It covers sample copy of hospital manual details for NABH is implemented. It covers Introduction, scope of service, hospital policy, vision and mission, applicable laws and regulations, Quality policy and organization structure and covers 1st tier of NABH documents.

Details of hospital manual

Sr. No.

1. Cover page
2. Introduction
3. Scope of services
4. Hospital policies (Applicability of NABH Standards)
5. Vision and Mission
6. Applicable laws and regulation
7. Quality Policy
8. Organization structure

2. Department Manual :

It covers sample copy of department manual for NABH is implemented. It covers 6 department manual of NABH documents details given below;

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Details of department manual

Sr. No.

1. Central sterility supply department(CSSD) Manual
2. Emergency Preparedness Manual
3. Hospital Infection control(HIC)
4. Medical Record(Part of Information Management system(IMS)
5. Human Resource management (HR Manual)
6. Bio Medical Manual

3. System procedures: (08 procedures)

It covers sample copy of system procedures covering all the specific practice areas of 08 processes. Our procedures help the organization to make the best system and quick process improvements. All procedures are divided in 08 system procedures as listed below.

List of system procedures

Sr. No.

Name of system procedure

1. Procedure for control of non-conforming services
2. Procedure for management review
3. Procedure for document and data control
4. Procedure for corrective and preventive action
5. Procedure for control of quality records
6. Procedure for internal audit
7. Procedure for control of monitoring and measuring equipments
8. Procedure for Training

4. Health and safety procedures: (09 procedures)

It covers sample copy of health and safety procedures covering all the specific practice areas of 09 processes. Our procedures help the organization to make the best system and quick process improvements. All procedures are divided in 09 health and safety procedures as listed below.

List of health safety procedures

Sr. No.

Name of health and safety procedure

1. Procedure for hazards identification and risk assessment
2. Procedure for identification of legal and other requirements
3. Procedure for objectives and targets
4. Procedure for OHSMP
5. Procedure for consultation and communication
6. Procedure for operational control
7. Procedure for emergency preparedness and response
8. Procedure for performance monitoring and measurement
9. Procedure for incident investigation, non-conformity, corrective action and preventive action

5. Process approach (16 process approaches):

It covers sample copy of process flow chart covering for NABH. All process flow chart details given below;

List of process approach (16 process approach)

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- | | |
|---|-------------------------------------|
| 1. Billing Section Activity | 9. Medical Shop |
| 2. CATH Laboratory | 10. Microbiology Laboratory |
| 3. Patient Service | 11. Nursing Station |
| 4. ECHO, ECG And Trade mill testing(TMT) Laboratory | 12. Pathology Laboratory |
| 5. Maintenance | 13. Purchase |
| 6. Training | 14. Stores Process Flow |
| 7. Linen Activity | 15. Utility |
| 8. Marketing | 16. X Ray And Sonography Laboratory |

6. SOPs (78 SOPs):

It covers sample copy of SOPs covering Access, assessment and continuity care(AAC), Care of patient(COP), continuous quality improvement (CQI), General, Management of Medicine(MOM) and patient rights and education (PRE) departments. It covers all SOPs details list given below;

List of SPOs (78 SOPs)

Below is the list of area wise standard operating procedures to establish system in respective work areas.

Access assessment and continuity of care (AAC)

1. Scope of services
2. Registration
3. Policy for Admission
4. Filling the admission form
5. Procedure during non availability of beds
6. Laboratory safe practices
7. Radiology services
8. Admission of patient in ICU
9. Assessment Policy
10. Handling and disposal of radioactive wastes
11. Discharge Procedure
12. Patient Education on expected cost

Care of Patient(COP)

13. Uniform care of patient Administration of Anesthesia
14. Admission Criteria for ICU
15. Ambulance services

27. Prevention on Adverse Event in Surgical Patient
28. Quality Assurance Programme - Surgical Services
29. Rationale use of Blood & Blood Products
30. Rehabilitative Services
31. Sedation

Continuous Quality Improvement (CQI)

32. Indicator Monitoring System
33. Sentinel Events
34. Casualty
35. CCU
36. CTOT
37. Dialysis
38. Dressing and plaster
39. EEG
40. Endoscopy
41. Enquiry
42. ENT

53. Urology and Lithotripsy
54. Security
55. SICU
56. Landry
57. Library
58. Dental

Management of Medicine(MOM)

59. Pharmacy Services
- 60.
61. Acquisition of medicines
62. Storage of medication
63. Use of medical gases
64. Disposal of Chemotherapeutic drugs
- 65.
66. Verbal order of medication
67. List of high risk medication
68. Dispensing of medication
69. Use of Implantable Prosthesis

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- | | | |
|--|-----------------------------|--|
| 17. Bed Management in ICU | 43. Eye OT | 70. Medication administration |
| 18. Care of patient under Surgical Procedure | 44. General Health Check Up | 71. Use of Radioactive and Investigational Drugs |
| 19. Care of Vulnerable Patient | 45. GOT | 72. Use of Narcotics and Psychotropic Substances |
| 20. Cardiac Pulmonary Resuscitation | 46. Gynec | 73. Usage of Chemotherapeutic Agents |
| 21. Criteria for Discharge of Patient | 47. Kitchen | Patient rights and Education(PRE) |
| 22. Emergency care | 48. Nursing Station | 74. Patient rights |
| 23. Handling of Medical Legal Cases | 49. Ortho and Neuro OT | 75. Informed consent |
| 24. End of Life Care | 50. Pediatric | 76. Protection of patient rights |
| 25. Nutritional Assessment of Patient | 51. Physiotherapy | 77. Requirement of Informed Consent |
| 26. Pain Management | 52. Plastic OT | 78. Patient charter display |

7. Hospital accreditation formats (64 formats)

It covers sample copy of forms required to maintain records in the hospital as well as establish control and make system in the organization. The samples given are as a guide and not compulsory to follow and hospitals are free to change the same to suit own requirements. The formats list given below;

List of system formats

- | | | |
|--|---|--|
| 1. Sanitation audit report | 23. Fire hydrant checklist | 44. Gate pass |
| 2. Pest control report | 24. Ambulance review checklist | 45. Preservation assessment Report |
| 3. Fumigation report | 25. Earthing pit test report | 46. Master list cum distribution list of documents |
| 4. Operation theatre readiness form | 26. Disposal of non confirming work | 47. Change Note |
| 5. Toilet Cleaning record | 27. Sterilization report | 48. Calibration status of instruments |
| 6. Daily Equipment Cleaning record | 28. DG Set monitoring report | 49. Master list of records |
| 7. Suggestion Card | 29. Steam Boiler Monitoring report | 50. Quality Objectives |
| 8. Patient Complaint Report | 30. Incineration plant report | 51. Audit schedule/plan |
| 9. Inquiry Monitoring record | 31. Preventive maintenance schedule | 52. Internal audit non conformity report |
| 10. List of chain pulley blocks, lifts ,pressure vessels etc | 32. Breakdown History card | 53. Clause wise document wise audit review report |
| 11. Evaluation Of OHS Hazards and Risks | 33. Request for microbiological testing | 54. Continual Improvement Plan |
| 12. OHS Review Of Prioritization of Significant OHS Hazards Its Risks Feasibility Analysis | 34. Indent cum incoming inspection report | 55. Job description and specification |

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- | | | |
|--|--|--|
| 13. OHSMP Progress Monitoring Report | 35. Anti termite treatment | 56. Training need cum record sheet |
| 14. Near Miss Report | 36. Rodent Treatment | 57. Training calendar |
| 15. Investigation Report | 37. Cockroach Treatment | 58. Preventive Action report |
| 16. Safety Inspection Check List | 38. Purchase Order | 59. Induction training report |
| 17. Work Permit Report | 39. Room Checklist | 60. Corrective Action plan |
| 18. First aid box check list | 40. Supplier Registration form | 61. Multi skill Index |
| 19. Fire fighting checklist | 41. Approved Vendor list | 62. Admission Check list |
| 20. PPE Preventive Maintenance check points | 42. Daily stock statement | 63. Discharge Check list |
| 21. Location List of fire extinguisher | 43. Credentialing And Privileging Of Nursing Staff | 64. Credentialing And Privileging Of Medical Professionals |
| 22. Check list for Employee personal record file | | |

8. Hospital committee

This gives the list of all 8 committees and formation of committee and functions and guidelines for the committee

9. NABH Audit Checklist (02 files of 700 Questions)

There covers audit questions to be used for hospital system auditing for objectively evaluate the adherence of system by functional heads to establish processes. It also includes audit questions as a quick reference for all related work areas of the hospital. Total more than 700 audit questions give better understanding to the process owners as well as to the auditors to establish good system and process discipline in hospital as well as for each department. It will be very good tool for the auditors to make audit Questionnaire while auditing and make effectiveness in auditing in the hospital.

Chapter-2.0 ABOUT COMPANY

Punyam Enterprise is a progressive company and promoted by a group of qualified engineers and management graduates having rich experience of 20 years in ISO, NABH consultancy and management areas. The company serves the global customers through on-site and off-site modes of service delivery systems. We offer a full range of consulting services geared towards helping all types of organizations to achieve competitiveness, certifications and compliance to international standards and regulations. So far we had **more than 1200 clients in more than 45 countries**. **Our readymade training and editable document kit helps the client in making their documents easy and make them complying to related standard faster with the establishment of best processes.** It helps the organization to make the best system with process improvement concepts and helps the organization to get best performances in terms of reduction in costing, efforts and get the things done timely with Quality product. Thus it helps the organization to give full value for money and pay back of our product is less than 2 month.

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1. Our promoters and engineers have experience of **more than 1800 companies** globally for management training, NABH consultancy, process improvement concept implementation and ISO/NABH series consultancy. We had clients **in more than 45 countries**.
2. Highly qualified 50 team members (M.B.A., hospital management graduates Degree engineers) and owner is having rich professional experience (since 1991).
3. We have 100% success rate for global standards certification including NABH of our clients from reputed certifying body and branded image and leading name in the market.
4. Suggest continual improvement and cost reduction measures as well as highly informative training presentations and other products gives payback within 2 months against our cost.
5. So far more than 50000 employees are trained by us in ISO and NABH series certification in last 20 years.
6. We had spent more than 10000 man-days (30 man years) in preparing NABH, ISO documents, management kits and training slides.
7. Our product gives lot of opportunity for process improvements and gives full benefits to the users.

Global Manager Group is committed for:

1. Personal involvement & commitment from first day
2. Optimum charges
3. Professional approach
4. Hard work and update the knowledge of team members
5. Strengthening clients by system establishment and providing best training materials in any areas of management to make their house in proper manner
6. To establish strong internal control with the help of system and use of the latest management techniques

Chapter-3.0 USER FUNCTION

3.1 Hardware and Software Requirements

A. Hardware:-

- Our document kit can be better performed with the help of P3 and above computers with a minimum 10 GB hard disk space.
- For better visual impact of the power point Document you may keep the setting of colour image at high colour.

B. Software used in Document kit

Documents are written in Ms Office 2003 and window xp programs. You are therefore required to have office 2003 or above with window xp and above operating system.

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3.2 Features of Document kit:-

- Contains all necessary documents as listed above and comply with the requirements of NABH guidelines and make the hospitals ready for accreditation.
- Written in Plain English
- It will save much time in typing and preparation of documents alone.
- User-friendly and easy to learn.
- Developed under the guidance of experienced experts.
- Provides model of a Management system that is simple and free from excessive paperwork.

Chapter-4.0 BENEFITS OF USING OUR DOCUMENT KIT

1. By using these documents, you can save a lot of your precious time while preparing your hospital to the NABH accreditation.
2. Take care for all the section and sub sections of NABH guidelines and helps you in establishing better system.
3. Document kit enables you to change the contents and print as many copies as you need. The user can modify the documents as per their industry and create own NABH documents for their organization
4. Readymade templates and sample documents are available which can reduce your time in document preparation
5. Save much time and cost in document preparation
6. The audit questions helps in making perfect audit checklist
7. You will get better control in your system due to our proven formats and templates
8. This document kit is very much useful to the users to make the world class hospital and establish good system and discipline with work force from the beginning

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